

SALEM HISTORICAL COMMISSION
MINUTES
July 6, 2022

A meeting of the Salem Historical Commission was held on Wednesday, July 6, 2022 at 6:00PM via **Zoom Virtual Meeting**. Present were: Patti Kelleher, Milo Martinez, Larry Spang, Mark Pattison, Mark Meche, Rebecca English, Jamie Graham. Not present: Reed Cutting, Vijay Joyce.

5-7 Flint St—continuation

Ilse Pierce submitted an application for a Certificate of Appropriateness to replace window. The applicant requested to withdraw the application without prejudice.

VOTE: Ms. English motioned to accept the applicant's request to withdraw application without prejudice. Ms. Graham seconded the motion. Roll Call: Martinez, English, Meche, Graham, Pattison, Spang were in favor and the motion so carried.

262 Lafayette Street Unit 2—continuation

Justine Kolsky submitted an application for a Certificate of Appropriateness to replace windows.

The applicant requested a continuation to following meeting on July 20, 2022.

VOTE: Mr. Meche motioned to continue the application. Ms. English seconded the motion. Roll Call: Martinez, English, Meche, Graham, Pattison, Spang were in favor and the motion so carried.

4 South Pine St

Steve Alison submitted an application for a Certificate of Appropriateness to install ramp.

Documents & Exhibits

- Application: 6/9/22
- Photographs
- Ramp catalog

Mr. Alison noted the need to install ramp on property given that wife requires wheelchair for mobility. The ramp will not be attached to the house from the driveway. Images were provided showing the length and configuration of the ramp. Platform in front of step will be 4' by 4', ramp will be 14' long, 36" wide, only planning handrail on street side. Would like to install fence attached to ramp in order to screen ramp. Mr. Alison had taken photographs of fences installed around the neighborhood. Examples of possible fence designs were shown, as well as a mockup provided by Ms. Kelleher. Mr. Alison proposed painting the fence white to match trim on the house. Mr. Meche asked what the ramp's rise from the driveway would be, which was indicated to be 14". Mr. Alison noted that the ramp would be modular and easily removable; would not be attached to the step or have concrete footings. Mr. Meche noted that a fence would likely call attention to the ramp. Mr. Alison deferred to the Commission as to the need for a fence. Ms. Graham clarified that steps would not be added to the property in order to facilitate ramp system. A dimensional drawing was shown that had been added to an out-of-date plot plan. Ms. Graham clarified that the landing would be part of the ramp system, which Mr. Alison confirmed. Mr. Alison noted that only one handrail was being sought to

minimize visibility. Chair Spang advised using whatever components would be necessary for accessibility and ease of use.

Public comment:

David Sullivan questioned the Commission's jurisdiction over temporary conditions such as the type of ramp being proposed.

Mr. Martinez noted that the Commission has jurisdiction regarding temporary structures, citing fences and signage in the City as examples. Mr. Martinez also expressed support for the ramp and proposed painting a dark color.

Ms. Graham and Ms. English were supportive of installing the ramp without fencing/screening attached. Mr. Meche proposed raising the height of the ramp and moving closer to house in order to facilitate easier install. Mr. Alison noted that the legs of the ramp are adjustable which will allow configurations.

VOTE: Mr. Meche motioned to approve installation aluminum ramp for accessibility and that the ramp will be 4'x4' (nominally), and the ramp will be 1 and 12 approaching from driveway at 3' wide, with flexibility in terms of where the ramp meets the house. Ms. English seconded the motion. Roll Call: Martinez, English, Meche, Graham, Pattison, Spang were in favor and the motion so carried.

113 Federal St

David Sullivan submitted an application for a Certificate of Appropriateness to install fence.

Documents & Exhibits

- Application: 7/6/22
- Photographs

Mr. Sullivan noted that property was purchased in December 2021 and had been a rental property for prior 35 years. Intends to install privacy fence, by extending existing fence from neighboring property at 111 Federal to 113 Federal. Boston Fence has been contacted to install: 3' high boards, 1" x 4" boards with half inch spaces, 5" backing rails, as well as posts behind which would not be seen from the street. Other hardware would feature such as latches. Mr. Sullivan observed neighboring fences at 114 Federal with privacy fence between sidewalk and backyard section as well as 105 Federal which features a double spindle. Chair Spang was desirous of seeing cap along top of fence, but neighbor's property's fence does not currently feature a cap. Chair Spang inquired as to intentions to paint, which Mr. Sullivan noted would be painted white to match (Benjamin Moore).

Mr. Pattison asked for clarification that 5" backer rails would be used, which Mr. Sullivan noted featured on Boston Fence's proposal. Chair Spang noted that these would likely be larger than necessary, particularly in matching the fence next door to property. Mr. Pattison was in support of other components of the proposal. Mr. Meche asked about the spindle fence featured in slide 1, which Ms. Kelleher clarified was a photograph of prior work that had been done on the property. Mr. Meche was otherwise approving of the application.

No public comment.

VOTE: Ms. English motioned to approve application as submitted with dimension specifications to match existing neighbor's fence. Ms. Graham seconded the motion. Roll Call: Martinez, English, Meche, Graham, Pattison, Spang were in favor and the motion so carried.

58 Memorial Drive

Terry and Brenda Buckley submitted an application seeking a waiver of the Demolition Delay Ordinance to remove more than 50% of roof.

Documents & Exhibits:

- Application: 6/21/22
- Photographs

Mr. Buckley noted that pitch of roof is desired to be changed as attic cannot be utilized at present due to head height issues. A dormer will be added to back of property. Ms. Kelleher noted that the property is not part of the Willows National Register Historic District. Chair Spang clarified that the proposal involved shifting the roof pitch slightly. Mr. Martinez asked if the height overall is changing, to which Mr. Buckley said four or five feet would be added. Chair Spang noted that zoning approval may be needed if the height rises beyond a certain level.

No public comment.

Chair Spang advised members that the task was to determine if property was historically significant. Mr. Meche also proposed a shed dormer to the applicants moving forward.

VOTE: Ms. English made a motion to find the property not historically significant and to waive the demolition delay. Mr. Meche seconded the motion. Roll Call: Martinez, English, Meche, Graham, Pattison, Spang were in favor and the motion so carried.

23 Warren St

Kelly Tyler submitted an application for a Certificate of Appropriateness to replace gutters.

Documents & Exhibits:

- Application: 6/21/22
- Photographs

Ms. Tyler noted that the property is an 1838 Greek Revival, purchased in 2004. Subject of application are wood gutters. Gutter on north side was in poor condition upon purchasing. Applicants initially did a wood gutter replacement on north side. On south side with entrance and stairs, wood gutter had been replaced around 2001; had begun to fail within 11 years; was also replaced with wood. After nine years, this gutter is also failing despite maintenance repairs. Wood gutters are only available in Douglas fir, do not possess longevity and durability of pine. The applicants are in touch with a roofing contractor to do install, are experiencing leaking issues and want to take action to protect house. Extruded aluminum DuraGutter

product is being sought to replicate shape of original gutters on the house. Because of greater durability, lifespan, and performance, the DuraGutter product is desired.

Ms. Kelleher noted the language included in revised guidelines speaking to extruded aluminum gutters, and Chair Spang noted that this product had been approved on 374 Essex and 284 Lafayette recently. Ms. Tyler noted having looked at these recently installed applications. Chair Spang noted better water flow in DuraGutter than half rounds. Ms. Tyler noted that same downspouts would be used, which was believed to be corrugated steel that is painted. Mr. Meche supported the DuraGutter as a solution. Mr. Meche proposed isolating the downspouts from the gutters given that two metals meeting may pose issues over time. Ms. Tyler noted having been in touch with the owner of DuraGutter and would address these concerns. Chair Spang and Ms. Tyler noted that Benjamin Moore Navajo White would be used to paint to match existing fascia trim. Ms. Kelleher noted that a sample of the gutter was available for Commission members to see at the Planning Department office.

No public comment.

VOTE: Mr. Martinez motioned to accept application as submitted. Ms. Graham seconded the motion. Roll Call: Martinez, English, Meche, Graham, Pattison, Spang were in favor and the motion so carried.

Other Business

Return to In-Person Meetings

Chair Spang and Ms. Kelleher noted that meetings will return to fully in-person meetings after July 15, 2022, pending any amendments by the state legislature.

Ms. Kelleher also noted that past in-person meetings had begun at 7PM but that the July 20 meeting had been advertised for 6PM; and inquired as to whether Commission members wanted to start at 6 or 7. Members were generally in favor of maintaining a 6PM start time.

Adjournment

VOTE: Mr. Meche made a motion to adjourn. Ms. English seconded the motion. All were in favor and the motion so carried.

The meeting adjourned at 7:30PM.

Respectfully submitted,
Dan Graham, Historical Commission Clerk